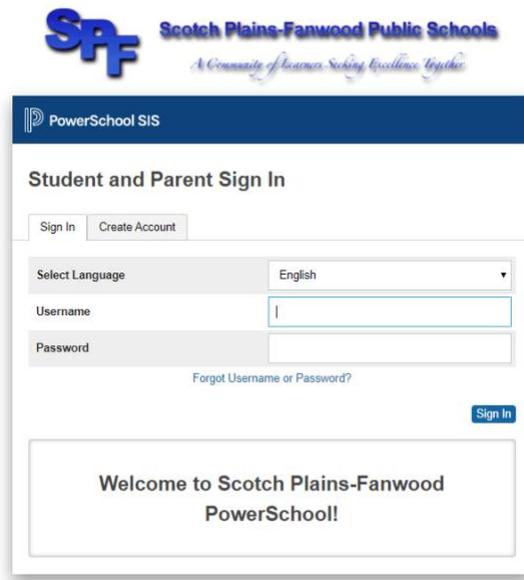


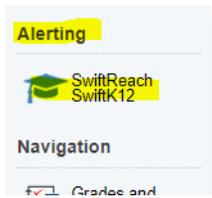
## Accessing the Elementary Report Card in PowerSchool

1. Log into PowerSchool (ps.spfk12.org/public)

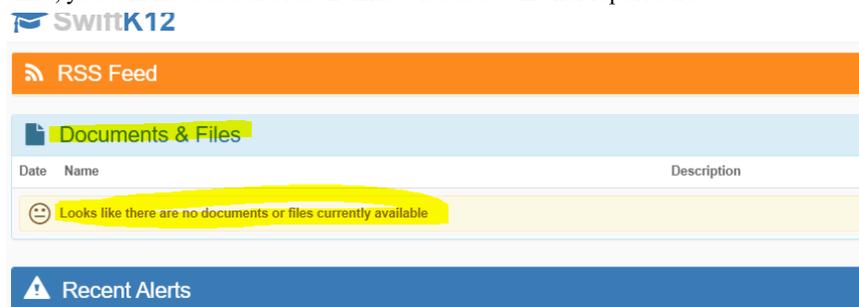


The screenshot shows the PowerSchool SIS login page for Scotch Plains-Fanwood Public Schools. At the top, there is a logo with 'SPF' and the school name. Below that is a 'PowerSchool SIS' header. The main heading is 'Student and Parent Sign In'. There are two buttons: 'Sign In' and 'Create Account'. A 'Select Language' dropdown menu is set to 'English'. Below that are input fields for 'Username' and 'Password'. A link for 'Forgot Username or Password?' is located below the password field. A 'Sign In' button is at the bottom right. A large box at the bottom says 'Welcome to Scotch Plains-Fanwood PowerSchool!'.

2. Select the “SwiftReach SwiftK12” link on the top left of the screen under the “Alerting” heading.



3. Under “Documents and Files,” click on the link for your child’s report card. **Note:** If you have more than one elementary child, you will need to select each child’s tab to see his/her report card.



*Report Cards are only available through the PowerSchool website, not the mobile app.*